



# TOKYO CHRISTIAN UNIVERSITY

## Academic Affairs Office

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### *APPLICATION FOR ADMISSION*

#### **For the East Asia Institute at Tokyo Christian University**

##### **Academic Affairs Office**

Tokyo Christian University

3-301-5-1 Uchino, Inzai City

Chiba 270-1347 JAPAN

Phone: +81-476-46-1131 Fax: +81-476-46-1405

Email: [tcuelis@tci.ac.jp](mailto:tcuelis@tci.ac.jp)

<http://acts.tci.ac.jp/eai/>

Christian students from any university are welcome to apply as visiting EAI students, and especially from universities in North America associated with the Council of Christian Colleges and Universities (the CCCU) and the International Affiliates of the CCCU (you can find out if your school is affiliated with the CCCU through the links on the EAI Application page online).

In addition, however, Tokyo Christian University has partnership agreements with a select group of universities and colleges. These partnership agreements greatly simplify the application process for students from those universities as well as the acceptance of credit, payment of fees, etc. The partner universities at present are: Olivet Nazarene University, Judson University, Biola University, Wheaton College, Geneva College, Lee University, Spring Arbor University, and Waynesburg University (there is a special financial accord for Biola University).

In the application form, you will find references to partner universities and to students from partner universities. If you are from one of these universities, then the reference will apply to you, simplifying the admissions process and giving you preferred admission to the EAI program. Other students are, as stated, welcome to apply.

All applicants should be enrolled at an accredited college or university (both at the time of application and during their semester abroad) and have at least a 3.0 GPA.

**Personal Information**

Name \_\_\_\_\_ Male \_\_\_\_ Female \_\_\_\_  
                    Last                      First                      Middle

Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_ Country of Birth: \_\_\_\_\_ Citizenship \_\_\_\_\_  
                    Mo.      Day      Year

Married \_\_\_\_ Single \_\_\_\_ If married, name of your spouse \_\_\_\_\_

Name and age of your dependent(s) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Do you wish for your spouse/dependent(s) to come with you? Yes / No

Current Address: \_\_\_\_\_  
\_\_\_\_\_

Permanent Address: \_\_\_\_\_  
\_\_\_\_\_

Phone: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Emergency notification:

Name \_\_\_\_\_ Relationship \_\_\_\_\_

Address \_\_\_\_\_ Phone \_\_\_\_\_

Additional contact information (optional names, cell phone numbers, work numbers, etc.)

\_\_\_\_\_  
\_\_\_\_\_

Last Name: \_\_\_\_\_

**Partner School Information**

Biola University has a process for granting permission to its students to study at TCU. It is particularly important for students to obtain this approval. Students should contact Biola's International Student Education Office for information.

Have you have obtained the permission of Biola University to participate in the EAI program? Yes / No

Please give the name, title, and email address of the official at Biola University who has approved your study in the East Asia Institute of TCU.

Name \_\_\_\_\_

Title \_\_\_\_\_ Email Address \_\_\_\_\_

Your signature at the end of the application means that you certify that you have obtained the appropriate approval from your home university.

**Studies at TCU**

Students attending the EAI during the fall semester (the normal EAI semester) are automatically enrolled in the four primary courses (see the EAI website). Students can add up to three additional semester hours of study and/or ask to substitute other TCU courses for one or two of the primary courses. This may be done without any additional charges or fees. The additional course options are listed after the primary courses on the EAI website. Students may also contact the EAI office (tcuelis@tci.ac.jp) to ask about late additions to the list of additional courses.

If you wish to add hours beyond the four primary courses, please state in the space provided which additional course(s) you wish to take. And please state that you understand that this may require more on-campus study time at the expense of some of the time otherwise available to explore Japan off-campus.

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Last Name: \_\_\_\_\_

If you wish to drop one primary course and replace it with another course from TCU's curriculum, please state in the space provided which course you wish to drop, which course(s) you intend to replace it with, and a brief explanation for doing so.

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If you wish to drop two primary courses, please attach a separate sheet. On that separate sheet, list the primary EAI courses you wish to drop, the courses you wish to add, and detail your reasons for doing so.

The rules governing the adding and dropping of courses and a list of appropriate reasons for requesting waivers from the four primary EAI courses may be found on the "Curriculum Rules" page on the EAI website (under Academics). Students may change their requests for exemptions or choice of additional courses until the formal cut-off date for adding and dropping courses (mid-September 2012 for the fall semester of 2012).

### **Desired Period of Study**

EAI has two semesters: the Fall Semester and the Winter/Spring Semester. The Winter/Spring Semester divides into two blocks: the Winter Block and the Spring Block. The costs for the two semesters are somewhat different as are the lengths of time. For the current price for each semester at EAI, see the "Cost" page on the EAI website. For the dates of each semester, see the EAI Home page, or contact the EAI Admissions Office (contact information above).

Applicants should note that the East Asia Institute's "primary courses" and "required field trips" (listed on the EAI website) are currently offered only in the fall semester. In the winter and spring blocks, visiting students may enroll in regular TCU courses and use weekends and holidays for private trips. Most EAI students will, therefore, apply only for the Fall Semester. EAI students are welcome to study for a period of up to one year at TCU. However, students from partner universities who wish to study for a longer period than just the fall semester or who wish to study at TCU only during the Winter/Spring semester must gain the explicit understanding of their home universities to do so. This is the responsibility of the student. The partnership agreements are intended to apply primarily (and for some institutions only) to the EAI program in the fall semester.

My desired period of study during the academic year 2012/2013 is (check all that apply):

Fall Semester       Winter/Spring Semester

If Winter/Spring Semester:  Both Winter & Spring Blocks

Winter Block Only       Spring Block Only

Last Name: \_\_\_\_\_

**Educational Background**

High School \_\_\_\_\_ Dates attended \_\_\_\_\_

College \_\_\_\_\_ Dates attended \_\_\_\_\_

Major \_\_\_\_\_ Minor (if applicable) \_\_\_\_\_

Year (as of application date): Freshman \_\_\_ Sophomore \_\_\_ Junior \_\_\_ Senior \_\_\_ Graduate \_\_\_

**Ability in Japanese (circle one):** none low beginner high beginner intermediate advanced

If you have studied Japanese before, please tell us where and for how long. \_\_\_\_\_

\_\_\_\_\_

**Previous Cross-Cultural Experience** (Use separate sheet if necessary)

List periods of stay outside your home country that lasted more than one month.

Where (country)

When (how long)

Purpose

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Housing**

All students are expected to live on campus. You will be assigned to the men's dormitory, the women's dormitory, or the family dormitory (that is, in a separate apartment) according to your gender and married status. Most students who live in a singles dormitory will be assigned a roommate. Please be aware that additional fees will apply to students who live in the family dormitory, and that married students who choose not to eat in the campus cafeteria will have this expense deducted from the overall program cost. Please consult with the admissions office if you wish to live in the family dormitory. Please indicate here any preferences or concerns regarding housing.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Last Name: \_\_\_\_\_

### **Church Attendance and Ministry**

EAI students are encouraged to explore a variety of Japanese churches and, if so desired, international churches while at TCU. EAI students generally find their own churches by connecting with the regular degree students at TCU and going with them.

### **Mini-Essay Question:**

On a separate sheet, please write a short and polished essay (approximately 250 words, typed and double-spaced) about your hopes and expectations for your life and learning at Tokyo Christian University.

### **Christian Commitment**

Tokyo Christian University admits those who have a serious commitment to Jesus Christ and His Kingdom. The following information will help us understand your Christian background.

Name of your church \_\_\_\_\_ Denomination \_\_\_\_\_

Address of the church \_\_\_\_\_

Name of senior pastor \_\_\_\_\_ Date of your baptism \_\_\_\_\_

Do you understand and respect TCU's Statement of Faith (see attached form)? Yes / No

Do you understand and respect TCU's Standards of Conduct (see attached form)? Yes / No

Your signature at the end of this application means that you agree to abide by TCU's Standards of Conduct while a student at the East Asia Institute of Tokyo Christian University. Also please note that the agreements between TCU and the partner universities all indicate that the student remains under the community covenant/standards of the home university. Your signature at the end of this application means that you agree to abide by your home university's standards while a student at the East Asia Institute of Tokyo Christian University.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Last Name: \_\_\_\_\_

### **Other Application Documents**

In addition to this Application for Admission, please complete the Affidavit of Support form, the Parent's/Guardian's Agreement form (for students age 20 and below), and the Health Record and Examination form, and mail these, together with a photocopy of your valid passport and three passport photos (4cm x 3cm; non-attached), to Tokyo Christian University, Academic Affairs Office, 3-301-5-1 Uchino, Inzai City, Chiba 270-1347 Japan. Additionally, please request that the Personal Reference form, the Academic Reference form, and your official college transcript be sent to the address above. Please see the website for updated information about the application deadline.

If you have any questions regarding any part of the application, please contact our admissions office (tcuelis@tci.ac.jp).

### **Checklist of Required Documents for Application:**

- \_\_\_ Application for Admission
- \_\_\_ Personal Reference
- \_\_\_ Academic Reference
- \_\_\_ Affidavit of Support (bank statement attached)
- \_\_\_ Health Record and Examination Form
- \_\_\_ Parent's/Guardian's Agreement (age 20 and below)
- \_\_\_ Official College Transcript
- \_\_\_ Photocopy of Valid Passport
- \_\_\_ 3 Passport Photos (4cm x 3cm; non-attached)

# THE STATEMENT OF FAITH

## of Tokyo Christian University

The rule of faith upon which Tokyo Christian Institute is founded is the biblical, historical and orthodox faith. This faith was consistently revealed in both the Old and the New Testaments, expressed in the ecumenical creeds of the Ancient Church, and proclaimed in the Reformation. Having been challenged by the thought of the naturalistic Enlightenment as well as liberal theology, it has developed into an Evangelical faith which has endeavored to defend the historical faith, and practice the piety of belief. The articles which are the basis of this Evangelical faith are the following:

1. The Bible which consists of 66 books of the New and Old Testaments was written by each writer under the perfect inspiration of the Holy Spirit. Thus in the original writings there is no error, and it contains all that God desires to reveal to human beings concerning salvation. The Bible is the single and absolute standard for faith and practice.
2. The living and true God is one, who is eternally existent in three persons—Father, Son and Holy Spirit.
3. God created all things, visible and invisible from nothing, the same being subject to His absolute sovereignty.
4. Adam was created in the image of God in right relation with God, but was tempted by Satan and sinned against the will of God, thereby incurring both the pollution and punishment of sin with the result of both spiritual and physical death. All human beings are therefore born with a sinful nature being sinners in thought, word and deed.
5. The Lord Jesus Christ is true God and true man. He was begotten by the Holy Spirit and born of the Virgin Mary, died on the cross for the sins of the world, was buried, and was raised again on the third day according to the Scripture. He ascended to heaven and sits at the right hand of God where he executes his ministry as high priest for us.
6. Because of the substitutionary death of our Lord Jesus Christ, all who believe in Him are forgiven of their sins and justified by faith and redeemed from the penalty and dominion of sin. There is no other way to salvation.
7. The Holy Spirit is a person whose ministry is to convict and regenerate sinful human beings, making them children of God, empowering them for a life of holiness and service, and conforming them to the image of Christ.
8. The church universal is the body of Christ, and all who are born again by the Holy Spirit become members thereof, Christ being the head. The church on earth, in a manner befitting Christ its head, should maintain purity of faith and life; and according to His command, should preach the Gospel to every creature.
9. Our Lord and Savior, Jesus Christ, is coming again personally, bodily and visibly. He will raise bodily the just and the unjust, one to everlasting blessedness and the other to everlasting punishment, after which He will renew all things and deliver the kingdom to God the Father.

Tokyo Christian University  
STANDARDS OF STUDENT CONDUCT

Tokyo Christian University is an Evangelical, interdenominational Christian university which emphasizes, along with academic excellence, the spiritual, personal, and character development of each student.

*Section One:* The basic guidelines of student conduct are the four articles as found in the TCU Confession of Faith.

1. Adam was created in the image of God in right relation with God, but was tempted by Satan and sinned against the will of God, thereby incurring both the pollution and punishment of sin with the result of both spiritual and physical death. All human beings are therefore born with a sinful nature being sinners in thought, word, and deed.
2. The Lord Jesus Christ is true God and true man. He was begotten by the Holy Spirit and born of the Virgin Mary, died on the cross for the sins of the world, was buried, and was raised again on the third day according to the Scriptures. He ascended to heaven and sits at the right hand of God where he executes his ministry as high priest for us.
3. Because of the substitutionary death of our Lord Jesus Christ, all who believe in Him are forgiven of their sins and justified by faith and redeemed from the penalty and dominion of sin. There is no other way to salvation.
4. The Holy Spirit is a person whose ministry is to convict and regenerate sinful men, making them children of God, empowering them for a life of holiness and service, and conforming them to the image of Christ.

*Section Two:* Students are expected to abide by the rules for student life as collected in the student handbook. We draw attention to these three:

1. Any deed pertaining to harassment is to be treated by the harassment committee of TCU as stated in the Student Handbook.
2. Smoking and drinking, along with gambling, are prohibited at TCU. Please note that Japanese law prohibits smoking and drinking by those who are under 20, and that violations are also subject to punishment by the secular authority.
3. The standards for Internet ethics as laid out by TCU should be observed.

*Section Three:* We also draw attention to Article 51 of TCU's rules and regulations:

Upon the decision of the faculty meeting, the president may reprimand students of the University. The options for disciplinary action shall include rebuke, suspension, and expulsion from the university. The bases for reprimand shall be one or more of the following:

1. A student of loose morals who shows no sign of improvement.
2. A student with a poor school record with no possibility for completing the program.
3. A student of irregular attendance without sufficient reason.
4. A student who disturbs the public order of the university or fails to carry out his/her duties in accordance with the University's standards.

*Section Four:* In addition, it is important for international students to be aware of the following regarding Japanese law.

1. Violations of the laws of Japan not only subject the student to action by the Japanese police and courts but may also be reviewed by the faculty and result in TCU's own disciplinary measures including dismissal. Especially, please note that the Japanese government has a very strict policy against illegal drugs which is vigorously enforced.
2. Any violation of Japanese immigration law may result in severe penalties including expulsion from the country.

# AFFIDAVIT OF SUPPORT

ANSWER ALL ITEMS. PRINT IN NON-CURSIVE LETTERS IN INK.

If you have any questions regarding the Affidavit of Support form, please contact our admissions office (tcuelis@tci.ac.jp).

## TO BE COMPLETED BY THE STUDENT

Student's Name: \_\_\_\_\_

Address: \_\_\_\_\_

Relationship to Sponsor: \_\_\_\_\_

## TO BE COMPLETED BY THE SPONSOR (usually a parent or guardian)

Sponsor's Name: \_\_\_\_\_

Address: \_\_\_\_\_

Country of Citizenship: \_\_\_\_\_ Email: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

I am financially willing and able to support the above-named person by depositing a bond, if necessary, in the amount of Japanese ¥ \_\_\_\_\_ per semester to guarantee that he/she will not become a public charge during his/her stay in Japan. I understand that failure to carry out my obligation could result in the dismissal of the student from the university, as the university cannot provide for the expenses.

I am employed as, or engaged in, the business of \_\_\_\_\_  
(type of business)

with \_\_\_\_\_ at \_\_\_\_\_  
(name of business) (location of business)

and receive a net annual income of Japanese ¥ \_\_\_\_\_. I have ¥ \_\_\_\_\_

on deposit in a bank in \_\_\_\_\_. I have other personal property, the reasonable value of  
(country)  
which is Japanese ¥ \_\_\_\_\_. (Exchange Rate: \_\_\_\_\_ = ¥ \_\_\_\_\_)  
(specify currency)

### SPONSOR'S SIGNATURE

I affirm that I know the contents of this Affidavit signed by me and that the statements are correct.

\_\_\_\_\_  
(signature) (date)

As the financial sponsor, I have attached to this affidavit a statement from my bank attesting to my financial status.

## OFFICIAL'S OR NOTARY PUBLIC'S SIGNATURE

Subscribed and affirmed before me this

\_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_  
(day) (month) (year) (signature of officer administering oath)

at \_\_\_\_\_ Title: \_\_\_\_\_  
(city, country)

## **TOKYO CHRISTIAN UNIVERSITY**

3-301-5-1 Uchino, Inzai City, Chiba 270-1347 JAPAN / Phone: +81-476-46-1131 / Fax: +81-476-46-1405



# TOKYO CHRISTIAN UNIVERSITY

## Academic Affairs Office

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### *Parent's / Guardian's Agreement*

**For the East Asia Institute at Tokyo Christian University**

**\*Students ages 21 and above need not submit this form\***

Academic Affairs Office  
Tokyo Christian University  
3-301-5-1 Uchino, Inzai City  
Chiba 270-1347 JAPAN  
Phone: +81-476-46-1131 Fax: +81-476-46-1405

To the applicant: Print your name below. Send this form to your parent(s) or guardian(s) for their approval and have it returned to you. Submit the completed form together with other application materials.

Student's Name \_\_\_\_\_  
Last First Middle

As a parent or guardian of the student named above, I agree with his/her participation in the East Asia Institute at Tokyo Christian University between the dates of \_\_\_\_\_ and \_\_\_\_\_.

Parent's / Guardian's Name: \_\_\_\_\_

Current Address: \_\_\_\_\_  
\_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

# HEALTH RECORD AND EXAMINATION

To be completed by M.D.

Name (Last, First, Middle Initial): \_\_\_\_\_

Date of examination \_\_\_\_\_ Age \_\_\_\_\_ Date of Birth \_\_\_\_\_ Sex \_\_\_\_\_

Give your opinion on the general state of the student's health (circle one): Excellent Good Fair Poor

*Please include a separate sheet of paper to explain the status of any chronic medical or physical conditions.*

Blood pressure:	Pulse rate:	Height:	Weight:
Vision: (R) Glasses? Y / N	Contacts? Y / N	(L) Glasses? Y / N	Contacts? Y / N
Hearing: (R)	(L)		
Tuberculin Skin Test			
PPD (Mantoux ) Test (circle one): positive negative (Date read: _____ ) not done			

Chest X-ray: Normal Abnormal (Findings: \_\_\_\_\_ ) Date: \_\_\_\_\_

Urine Analysis: Albumin: \_\_\_\_\_ Glucose: \_\_\_\_\_ Date: \_\_\_\_\_

Blood: Hemoglobin \_\_\_\_\_ g/dl Date: \_\_\_\_\_

History of previous illness (give age and/or status):

Tuberculosis	Poliomyelitis
Asthma	Epilepsy
Allergies (Allergen: _____ )	Mental Disease
Heart Disease	Hypertension
Kidney Disease	Diabetes mellitus
Rheumatism	Any other severe illness

Vaccination

BCG: Yes (Date: _____ ) No	Rubella: Yes (Date: _____ ) No
Polio: Yes (Date: _____ ) No	Diphtheria: Yes (Date: _____ ) No
Measles: Yes (Date: _____ ) No	Pertussis: Yes (Date: _____ ) No
Mumps: Yes (Date: _____ ) No	Tetanus: Yes (Date: _____ ) No

Current health problems that require special attention for living in a student dormitory for _____ months in Japan (please fill in the number of months you plan to be in Japan).
List currently used medicines with or without a prescription (if any).
Other remarks

I hereby certify that what I have written above is true and correct to the best of my knowledge and belief.

Signature of M.D.: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_  
Last First

Name of Hospital/Clinic: \_\_\_\_\_

Address of Hospital/Clinic: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Email: \_\_\_\_\_



# TOKYO CHRISTIAN UNIVERSITY

## Academic Affairs Office

### ***PERSONAL REFERENCE***

#### **For Applicants to the East Asia Institute at Tokyo Christian University**

To the applicant: Print your name below and give this form to a Christian leader (non-relative) who knows you well (pastor, youth minister, etc.). Include a stamped envelope and ask him/her to complete the form and mail it to: Academic Affairs Office, Tokyo Christian University, 3-301-5-1, Uchino, Inzai City, Chiba, 270-1347 JAPAN

Name of applicant \_\_\_\_\_

I willingly waive my right to see this recommendation, knowing that this waiver is not a condition for admission.

Signature \_\_\_\_\_

\*\*\*\*\*

The above-named applicant is applying to the East Asia Institute at Tokyo Christian University and is asking you to furnish a reference. Tokyo Christian University is a Christian institution with definite Christian goals and admits only those who have genuine Christian commitment. It is important that you be frank, fair, and accurate in your evaluation.

1. How long have you known the applicant and in what capacity? \_\_\_\_\_

2. How well do you know the applicant? (Circle one)      Very well      Well      Casually

3. How does the applicant demonstrate the lordship of Christ in his/her lifestyle? Please comment. If you need extra space, please use the back of this form. \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

4. Do you have any reservations about the applicant studying abroad at Tokyo Christian University? If so, please comment. \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

5. Overall evaluation:     I recommend the applicant       I do not recommend the applicant  
                                  I recommend the applicant with this reservation \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Name \_\_\_\_\_ Occupation \_\_\_\_\_

Church Name \_\_\_\_\_ Denomination/Background \_\_\_\_\_

Address \_\_\_\_\_

Phone Number \_\_\_\_\_ Email \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_



**ACADEMIC REFERENCE**

**For Applicants to the East Asia Institute at Tokyo Christian University**

To the applicant: Print your name below and give this form to your college departmental head or another professor with whom you have studied. Include a stamped envelope and ask him/her to complete the form and mail it to: Academic Affairs Office, Tokyo Christian University, 3-301-5-1, Uchino, Inzai City, Chiba, 270-1347 JAPAN

Name of applicant \_\_\_\_\_

I willingly waive my right to see this recommendation, knowing that this waiver is not a condition for admission.

Signature \_\_\_\_\_

\*\*\*\*\*

The above-named applicant is applying to Tokyo Christian University's semester-abroad program, the East Asia Institute (<http://acts.tcu.ac.jp/eai/>). If accepted, he/she will enroll full-time in undergraduate-level courses in Japanese language, history, religion, and/or other courses. Please give your written opinion of his/her potential for academic success in this program. It is important that you be frank, fair, and accurate in your evaluation.

1. How long have you known the applicant? \_\_\_\_\_

2. How well do you know him/her (circle one)?    Very well    Well    Casually

3. In your estimation, does the applicant have the ability to manage full-time studies in a rigorous academic environment? Please comment. If you need extra space, please use the back of this form. \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

4. Do you have any reservations about the applicant studying abroad at Tokyo Christian University? If so, please comment. \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

5. Overall evaluation:     I recommend the applicant             I do not recommend the applicant  
                                  I recommend the applicant with this reservation \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Name \_\_\_\_\_ Position \_\_\_\_\_

School Name \_\_\_\_\_ Department \_\_\_\_\_

Address \_\_\_\_\_

Phone Number \_\_\_\_\_ Email \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_