



# TOKYO CHRISTIAN UNIVERSITY

## ACTS-ES Admissions Office

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### Guide for Applicants for Enrollment in August 2012 In the Asian Christian Theological Studies for English Speakers Program At Tokyo Christian University

#### Qualifications for Admission

The applicant must comply with the conditions listed below:

1. The applicant must be a committed, serious, baptized Christian who is an active member of an evangelical church and who accepts Tokyo Christian University's statement of faith.
2. The applicant must have attained high school graduation or its equivalent by the time of entrance into TCU as indicated in one of the following ways:
  - a) The applicant must have completed or expect to complete twelve years of standard school education before entering TCU; or
  - b) The applicant must be eighteen years of age or above at the time of admission to TCU and be a holder of an International Baccalaureate, Abitur, or Baccalaureate; or
  - c) The applicant must have an equivalent education as documented by the competent educational authority in his/her home country.
3. The applicant must meet one or more of the following criteria to prove competency in the English language:
  - a) A proficiency in English that is equal to a score of 550 (paper based), 213 (computer-based), or 79-80 (iBT) on the TOEFL Exam; or
  - b) If it is not possible to take the TOEFL exam, the applicant must provide documents that show that he/she possesses an English language ability equivalent to the above standard; or
  - c) The primary language of instruction during the twelve-year standard education (primary and secondary school) was English.

#### Application Deadline

Tuesday, January 31, 2012 (application must reach TCU by the deadline)

Because enrollment is limited and admission is selective, applications should be made as early as possible.

**Send Application to:** ACTS-ES Admissions Office  
Tokyo Christian University  
3-301-5-1 Uchino, Inzai City, Chiba 270-1347 JAPAN

#### For Those Who Live in Japan

The applicant who lives in Japan as a Japanese citizen or as a foreigner with valid status of residence should also apply by the January 31, 2012, deadline. If there are any circumstances that prevent an applicant from applying by January 31, 2012, though the applicant wishes to apply for admission in the fall of 2012, the applicant should report to the ACTS-ES admissions office before January 31, 2012.

#### Selection Process

1. The applicant submits the documents listed below, including essays.
2. The applicant will be first evaluated on the basis of the submitted documents together with the essays. Decisions are made only on completed applications.
3. Successful candidates of the preliminary screening will be given an interview by telephone at the university's expense.
4. A face-to-face interview will be arranged between successful applicants of the telephone interview and a TCU representative. A written exam will be conducted along with the interview. If the candidate is in the Tokyo area, he/she will be asked to come to TCU's campus. For most students outside of Japan, a TCU representative will travel to the candidate's location.

#### Notification of Results

Notification of results will be sent out to all applicants on or before May 1, 2012. In addition, the I.D. numbers of the successful applicants will be posted on the TCU website. An I.D. number will be assigned by TCU to each successful applicant of the telephone interview and given at the face-to-face interview or by email.

**Required Documents for Application** (submitted documents will not be returned)

1. Completed Application Form with Photograph (form supplied by TCU)
2. Pastoral Reference (form supplied by TCU)
3. Reference from a Christian (1) (form supplied by TCU)
4. Reference from a Christian (2) (form supplied by TCU)
5. Official Academic Transcript (see Note 1, below)
6. Proof of Secondary School Graduation (see Notes 1 and 2, below)
7. Proof of English Proficiency (see Note 3, below)
8. Parent's or Guardian's Agreement (required for applicants under 20 years of age)
9. Church bulletin or brochure of the applicant's home church
10. Entrance examination fee (International Postal Money Order for US\$50; see Note 4, below)
11. Application cards A & B (form supplied by TCU)

**<Note 1>**

For points 5 and 6 above, the general principle is that we need official evidence that you have twelve or more years of primary and secondary education along with proof that you successfully completed a prescribed course of studies equivalent to graduation from a Japanese high school. Students with only a secondary education must provide a transcript from their secondary school. Students with one or more years of post-secondary education need only provide a transcript from their post-secondary institution. A photocopy or replication of the transcript is acceptable. The copy, however, must bear an original mark, seal, or signature of the issuing institution. Photocopies or other replications of the mark, seal, or signature are not acceptable.

**<Note 2>**

If you provide a transcript from your secondary school, that transcript normally guarantees your graduation and no further evidence is necessary. If you provide an official transcript from your post-secondary institution, and if that transcript notes your previous graduation from a secondary school, no further evidence is necessary. If your official transcript does not guarantee your secondary school graduation, you must offer some other proof, such as a diploma. If you use your diploma or a similar document as the proof, please do NOT send the original. A photocopy is acceptable. However the copy must bear the mark, seal, or signature of the issuing institution. Photocopies or other replications of the mark, seal, or signature are not acceptable.

**<Note to students who have not graduated from high school at the time of their application>**

With your application you must provide an official transcript of your work up to the point of the application, and you must provide acceptable proof that you are following a course of study that will lead to graduation before enrollment at Tokyo Christian University. Your acceptance, if granted, will be contingent upon completing your course of studies. Before your actual enrollment at Tokyo Christian University, you must provide an official and final transcript as stipulated in Note 1; and if the transcript does not indicate graduation, you must also provide a separate proof of graduation as stipulated in Note 2.

**<Note to students taking "A-level" or similar examinations>**

In some countries, there is no actual graduation from secondary school. Passing certain government-authorized exams serves the same function. In such cases, please provide proof of having passed these exams and your marks. A photocopy or replication of the original document is acceptable. However the copy must bear the mark, seal, or signature of the issuing institution. Photocopies or other replications of the mark, seal, or signature are not acceptable.

**<Note 3>**

An official TOEFL score certificate is required unless your 12-year standard education was conducted primarily in English. TOEFL code for TCU is 8472. If you cannot take a TOEFL test, please explain why and present an alternative proof of English ability.

**<Note 4>**

Tokyo Christian University charges US\$50 for each application. For those who are applying from outside Japan, the payment must be made by an International Postal Money Order. It should be made out to Tokyo Christian University. Bank checks and bank drafts are NOT acceptable. In the case of hardship in paying the application fee, it may be waived with the approval from the ACTS-ES Admissions Office. Include a waiver-request, explaining your financial situation when you apply. The ACTS-ES Admissions Office will evaluate the request and decide whether or not to approve it. In the event that your waiver-request is denied, your submitted application will be considered upon payment of the application fee.

## Tuition Fees

Item	Amount for the first year in yen	
Entrance fee	262,000	Only for the first year.
Tuition	610,000	
Use of facilities	167,000	
Dormitory entrance fee	110,000	Only for the first year.
Dormitory	220,000	Including utilities (except electricity) and maintenance. The dormitory room is for ten and a half months per year. Additional payment will be required if the student stays in the dormitory longer.
Dormitory electricity	10,000	Adjustments based on actual costs will be made.
Board	285,000	Including three meals a day on weekdays (except holidays) and lunch and supper on Saturdays during trimester period.
Insurance and other fees	52,700	Injury insurance, school retreat, and medical check-up
Total	1,716,700	Total first year cost. The second and subsequent years will not include the Entrance Fee.

\* The tuition fees are subject to change every year.

\* The chart is for residence in the singles' dormitory. Please inquire about the fees for the family dormitory.

## Scholarship

Given the low rates of tuition and room and board, few scholarships are available to Japanese students, North American students, Western European students, or other students coming from families or situations with comparable resources. If the student's family does not have sufficient resources to pay the tuition and fees, the university expects students from these areas to take advantage of bank loans, support from their congregations, and similar resources.

The university, however, has raised additional scholarship funds for exceptionally able students from developing countries, where few people have the ability to pay for an education at the rates charged in Japan. Students applying for a scholarship may submit the scholarship application and essay at the same time as the application for admission. In that case, notification of the results of the admissions application and the scholarship application will be made simultaneously.

Finally, it should be noted that although married persons are welcome to study at TCU, TCU does not provide any scholarship or other financial assistance for family members. And it is almost impossible for spouses without adequate Japanese to find jobs to cover their own expenses and that of any children. Therefore, only unmarried students without any obligation to support other people (parents, brothers, sisters, etc.) will find it practical to attend TCU on a scholarship.

## Enrollment Procedures

Those who are accepted must enroll before the date specified by TCU by paying 862,700 yen and submitting the required documents listed below to TCU. Payment must be made through international wire transfer from a bank.

Payment period for the remaining tuition fees:

Winter trimester; December 1–20, 2012 428,000 yen

Spring trimester; April 1–20, 2013 426,000 yen

## Required Documents for Enrollment

TCU will send the necessary forms to successful candidates:

1. A health form, to be completed by a licensed medical doctor. Admission will be contingent upon a doctor's certification of the physical and mental health of the applicant.
2. A photocopy of the candidate's passport.
3. The necessary documents for obtaining a student visa from the government of Japan.
4. An "Affidavit of Support" to certify that the financial resources to support the student are in place.
5. An application for a room in one of TCU's dormitories.
6. Agreement of Understanding to enroll at TCU.
7. Waiver, Release of Liability, Indemnification, and Consent to Medical Attention.

## **Tokyo Christian University**

### **THE STATEMENT OF FAITH**

Tokyo Christian Institute is founded on the Biblical, historical and orthodox rule of faith, which was consistently revealed in both the Old and the New Testaments, expressed in the Ecumenical Creeds of the Ancient Church, and proclaimed in the Reformation. In response to various challenges, including those stemming from certain aspects of the Enlightenment and liberal theology, contemporary Evangelical faith has endeavored to defend this historical faith and to practice the piety of belief.

The articles which are the basis of this Evangelical faith are the following:

1. The Bible, which consists of 66 books of the New and Old Testaments, was written by each writer under the perfect inspiration of the Holy Spirit. Thus in the original writings there is no error, and it contains all that God desires to reveal to human beings concerning salvation. The Bible is the single and absolute standard for faith and practice.
2. The living and true God is one, who is eternally existent in three persons - Father, Son and Holy Spirit.
3. God created all things, visible and invisible from nothing, the same being subject to His absolute sovereignty.
4. Adam was created in the image of God in right relation with God, but was tempted by Satan and sinned against the will of God, thereby incurring both the pollution and punishment of sin with the result of both spiritual and physical death. All human beings are therefore born with a sinful nature being sinners in thought, word and deed.
5. The Lord Jesus Christ is true God and true man. He was begotten by the Holy Spirit and born of the Virgin Mary, died on the cross for the sins of the world, was buried, and was raised again on the third day according to the Scripture. He ascended to heaven and sits at the right hand of God where he executes his ministry as high priest for us.
6. Because of the substitutionary death of our Lord Jesus Christ, all who believe in Him are forgiven of their sins and justified by faith and redeemed from the penalty and dominion of sin. There is no other way to salvation.
7. The Holy Spirit is a person whose ministry is to convict and regenerate sinful human beings, making them children of God, empowering them for a life of holiness and service, and conforming them to the image of Christ.
8. The church universal is the body of Christ, and all who are born again by the Holy Spirit become members thereof, Christ being the head. The church on earth, in a manner befitting Christ its head, should maintain purity of faith and life; and according to His command, should preach the Gospel to every creature.
9. Our Lord and Savior, Jesus Christ, is coming again personally, bodily and visibly. He will raise bodily the just and the unjust, one to everlasting blessedness and the other to everlasting punishment, after which He will renew all things and deliver the kingdom to God the Father.